St Cuthbert’s Primary School

Parent Council meeting minutes

08.11.23

**Attendance: Miss Quinn (Headteacher)**

Zoe Stewart (Secretary & Co chair) - Desmond’s Mum

Allanah Reid - Jenson’s Mum

**Parent Attendance**

Mauriusz (Sophie & Katie Dad), Samuel (Dad), (Manuel) Mum,

**APOLOGIES:** Leeanne Miller (Hunter,River & Tiernan Mum) (Treasurer)

Lorraine Kerr (Kris Mum)

Cheryl O’Brien (Harry’s Mum)

Jodie Carty (Co-Chairperson)

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|  | SUBJECT | ACTION | AGREED/NA |
| 1. | Read and approve previous meeting minutes. | Read and accepted. | PC & HT agree. |
| 2. | School support required Parents/Carers | Mrs Somerville has asked for support from the parent council to help with fundraising for P7 Blairvadoch trip.  Zoe advised the Parent Council normally in any case donate to Blairvadoch as they have fundraising events throughout the year, but also expressed to other attendees the need for parental engagement for all the children at all levels and not just their own child’s level. | PC & HT agree. |
| 3. | Head Teacher Plans/Halloween Disco feedback | Miss Quinn shared her view the Disco was a great success, however half an hour too long, with children getting tired, overwhelmed, and hyped up on sugar so late at night. Zoe shares the view of time of Disco. We can discuss further options next year.  Miss Quinn shared a lovely picture of the Campus designed by the Children’s Ideas.  This will be blown up printed and displayed at the front entrance.  We look forward to seeing the result.  Miss Quinn advised that the focus in the school now is to Show off how good our School is to the inspectors.  The inspectors will be in School on the week beginning 20th November2023.  Randomly selected parents will be chosen from the survey that was sent out to complete.  The Children will also have the chance to show their learning skills. Feedback from the children will also be gained by the inspectors. | PC & HT agree. |
| 4. | Christmas Fayre elaborate plans | The Christmas fayre will be organised by the Parent Council this year again with outside local vendors coming in and paying for a spot at the Fayre. The cost for this is £10 per table.  Allanah suggested a home baking stall, Zoe suggested second hand stall as well as our annual Tombola table.  Children will make crafts in class to sell at the Fayre.  More options can be explored by the parent council if they wish to take on the role of organising it by themselves. | PC & HT agree.  PC & HT agree.  PC & HT agree. |
| 5. | Reminder of PVG requirements for helpers. | Zoe explained the requirement for a PVG for parent Council or parent helpers is to be able to assist fully on School outings etc. | PC & HT agree. |
| 6. | Christmas Disco | Miss Quin advised the Children were asked what they would like to do, and the general feedback was they would like to remain in their classrooms for Christmas Parties where they can do more fun stuff in class without feeling overwhelmed.  The parent council will provide snacks and juice for class parties.  The school has had a busy year and Zoe would welcome the break from organising.  Zoe also welcomes other PC members to feel free to take on the role of any event organisation if they wish to do so. | PC & HT agree.  PC & HT agree. |
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| 7. | A.O. B | Zoe raised the issue from parents about Parent to School communication.  Miss Quinn advised communication is usually very good and if there is any instance any parent is worried about, she would welcome and appreciate that they speak directly with herself or Mrs Somerville.  Allanah raised a question.  What if the school are not ticking all the boxes and getting it right how does that get addressed.  Miss Quinn Welcomed the issue and advised she would like parents to know they are able to openly express their views or concerns directly.  Zoe requested non-uniform days each Friday for 3-4 weeks for donations for Christmas Fayre instead of £1. | PC & HT agree.  PC & HT agree. |