St Cuthbert’s Primary School

Parent Council meeting minutes

23.08.2023

Attendance:

Miss Susan Quinn (Head Teacher)

Ms Jodie Carty (James Dunn P2’s Mum) (Chairperson)

Mrs Zoe Stewart (Desmond’s Mum) (Secretary)

Ms Cheryl O’Brien (Harry P2’s Mum)

Ms Lorraine Kerr (Kris Kerr P4’s Mum)

APOLOGIES: Ms Leeanne Miller (Treasurer)

Ms Lauren O’Brien (Aria P3 & Cleo P2’s Mum)

Ms Jennifer Heafy (Oliver P3’s Mum)

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|  | SUBJECT | ACTION | AGREED/NA |
| 1. | Welcome and introductions | Wasn’t formally done as some members were late |  |
| 2. | Verify PC roles for new term 2023-24 | It has been discussed that roles will continue as existing now, due to other PC members not having PVG’s in place yet. | PC & HT agree. |
| 3. | HT plans | The HT has outlines she has no immediate plans for change.  Watch and see will be her approach.  Health and safety, curriculum & behaviour policies are her focus currently. | Parent council & HT agree. |
| 4. | Updates from chair/secretary | Zoe has secured funding for another fun day – to be discussed in future meetings. | PC & HT agree. |
| 5. | Diary dates, Halloween, Christmas, Panto & P7 prom | We have discussed our Halloween party date.  Proposed date was Monday 30th October 5pm-6.30pm  To be solely organised and staffed by The Parent Council.  Panto date was discussed and other options.  The parent council agreed to continue with Panto this year and maybe look at changing to something more suitable to all children for next year.  Letting the children decide after this year’s Panto was agreed.  Panto Date is proposed 19th Dec 2023 at The Pavilion Theatre subject to availability.  The buses have already been booked and paid for by the school. | PC & HT agree.  PC & HT agree. |
| 6. | Playground &Playground bins | It was discussed about children eating snack in the playground and why it had not been allowed.  Children are having snack outside now and will continue to do so.  Playground bins were discussed as they have already been purchased by the parent Council in the house Colours Miss Quinn will speak to Miss Differ as Zoe had previously discussions surrounding this. | PC & HT agree.  PC & HT agree.  PC & HT agree. |
| 7. | A.O. B | Car parking and speeding were discussed as being a problematic, suggestions were made to contact traffic control to help combat this.  It was discussed to encourage children to eat their lunch.  This is a challenging issue that is very hard to resolve, as discussed you cannot force children to eat. | PC & HT agree.  PC & HT agree.  PC & HT agree. |